LOS ANGELES COUNTY
INFORMATION SYSTEMS COMMISSION

383 Kenneth Hahn Hall of Administration • 500 West Temple Street • Los Angeles, CA 90012
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Members

Raoul J. Freeman,
Ph.D. *Chair*

T. Austin Bordeaux
William Chen
Ying Tung Chen
Jonathan S. Fuhrman
Marilyn G. Katherman
Tom Ross
Alfred S. Samulon

MINUTES OF REGULAR MEETING
of
May 4, 2009
Room 372, Kenneth Hahn Hall of Administration

Members Present	Members Not Present
Dr. Raoul Freeman, Chair	T. Austin Bordeaux
William Chen	
Ying Tung Chen	
Jonathan Fuhrman	
Marilyn Katherman	
Tom Ross	
Alfred Samulon	

Others Present

Hayward Gee, Department of Public Social Services
Kimberly Katsuyama, EDS (Electronic Data Systems)
Peter Loo, Department of Chief Information Office
Greg Melendez, Department of Chief Information Office
Robert Pittman, Chief Information Security Officer
Richard Sanchez, Acting Chief Information Officer
Mike Sylvester, Department of Public Social Services

Staff

Janice Davis, Commission Services Staff

CALL TO ORDER

Chairman Freeman called the meeting to order at 3:33 p.m.

Commissioner Ross joined the meeting at 3:34 p.m.

APPROVAL OF MINUTES FROM MARCH 2, 2009

On motion of Commissioner Yung Chen and seconded by Commissioner William Chen, and unanimously carried, the minutes of March 2, 2009 were approved with no changes.

UPDATER ON LEADER

Mr. Michael Sylvester, Assistant Director, DPSS, introduced Mr. Howard Gee, as the new Information Technology Manager, responsible over the Leader replacement system project, as well as Eligibility System Division, and gave the following report:

- Addendum #9 was sent out to the four (4) vendors requesting they resubmit the pricing portion of their bids due to the economic conditions. Once the bids have been finalized the Auditor Controller will evaluate the results and the final proposals will be submitted to the Board of Supervisors in July 2009. The project is delayed six (6) months from January 2010 to July 2010.

UPDATE ON ECAPS

This item was deferred to the September 14, 2009 meeting.

Commissioner Fuhrman joined the meeting at 3.37 p.m.

COUNTY PORTAL

Mr. Peter Loo, Department of Chief Information Office, gave the following report:

County Portal Status

- Portal was lunched on 12/17/08

- On average three (3) million unique visits per month

- 65,000 unique page views for Services Locator Since Portal Lunch

- Completing support and administration transition to ISD

e-Government Program

E-Government Management Framework draft reviewed with e-Government Advisory Committee

- Manage Portal Infrastructure Roadmap

- Recommend Policies and Guidelines

- Establish and manage funding model – One time and ongoing

Establish repeatable process and methodology for department Onboarding

- Functional Assessment – determine department requirements and functional fit-gap analysis

- Technical Assessment – determine infrastructure requirements and architecture impacts

- Service delivery model

- Working with IBM to implement the County structure, and the goal is once the structure is established ISD will lead the project.

Early adopter departments: Auditor-Controller, Mental Health and Social Services.

CHAIRMAN AND CIO REPORT

Mr. Gregory Melendez, Department of Chief Information Office reported on the following:

- The Chief Information Office budget has been curtailed by 15%, preparing for further curtailment and unfilled budgeted positions are removed from the department's budget.

- Trying to have a single platform e-mail for all County departments.

Chair Freeman has submitted his resignation from the Commission to Supervisor Mark Ridley-Thomas.

MATTERS NOT ON THE POSTED AGENDA (TO BE BRIEFLY DISCUSSED AND PLACED ON A FUTURE AGENDA)

There were none.

PUBLIC COMMENT / ANNOUNCEMENTS

There were none.

ADJOURNMENT

There being no further business, with a motion made by Commissioner Fuhrman and seconded by Commissioner Ross, the meeting was adjourned at 4:16 p.m.